



WRFC: Covid-19 Risk Assessment - after 19 July 2021

Rev 9
(19.7.21)

Covid-19 Officer: Mike Hawkins

Area or People at Risk	Risk Identified	Mitigating Actions	Notes	Responsible	No of Stewards	
Entrance Turnstile: WRFC Gate Person & Stewards (matchdays)	Infection from paying customers - close proximity	Perspex screen between Gate Steward area & customer aisle to be left in-situ. Counter to be wiped down with sanitiser & disposable paper towels as deemed necessary by the Gate Steward	Perspex screen to be left as previously. Surface sanitiser & paper towels to be supplied as required	Gate Steward (as appointed for the day)	1	Rev9
Entrance Turnstile: Visitors & Spectators (matchdays)	Visitors entering queue too close together to enter turnstile	Signage ("Please respect Social Distancing" & "1 person at a time in Turnstile") erected previously to be left in-situ		Traffic Steward	1	Rev9
	Test & Trace: Record of who enters the ground	After 19.7.21 it is no longer a requirement to keep records of visitors entering the stadium.				Rev9
	NHS Test & Trace QR Code system	NHS QR Code Test & Trace signage displaying the QR code remains in-situ at the entrance to our stadium. It is now optional for visitors to register their attendance at our venue.	WRFC QR Code is prominently displayed at the turnstile entrance for all visitors to scan if they wish			Rev9
General Ground area - driveway, pitch-side paths: All people	People walk & stand close together	After 19.7.21 social distancing is not mandatory and is at the discretion of each individual. WRFC would encourage all visitors to respect the personal space of others around them and continue to observe a sensible social distancing etiquette. To promote this WRFC will continue to display signage such as "Please observe Social Distancing - Keep 2m apart when possible" & "Keep your Distance".				Rev9
	People walk & stand close together	Although not mandatory signage is displayed around the stadium encouraging visitors to wear face coverings	Signage erected around the stadium			Rev9



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General Ground area, Clubhouse & Changing Rooms - driveway, pitch-side paths: All people	If anyone becomes unwell whilst inside the ground and shows symptoms of Covid-19	The unwell person to be taken to the Medical Room (in the car park, beside the Clubhouse) by any Steward or member of the Club Management Team and kept in isolation. The steward should alert the Covid-19 officer. Arrangements will be made for this person to make their own way home if they are able or be collected by a member of their immediate family or support bubble. If any Steward has to be in close proximity to the unwell person a face mask & disposable gloves should be worn. After the unwell person has gone home the Medical Room is to be thoroughly cleaned down	All stewards to be briefed on quizzing people in the ground as to whether or not they are well & on being alert to spot anyone with symptoms of Covid-19	All Stewards, and Covid-19 Officer	
Grandstands	Litter, including possible contaminated items such as tissues & cigarette butts	Check grandstands prior to matches: sweep up & dispose of all rubbish	Club officials & stewards will check for rubbish		
	Reserved seating area for extended technical areas for both teams in the Main Grandstand	After 19.7.21 there are no restrictions to seat occupation in our 8-man dug-outs. As such there is no longer a requirement to make provision in the grandstand for an extended Home and Away technical area	Not now relevant		
	Seating arrangements for spectators are not currently restricted	After 19.7.21 there are no restrictions to seat occupation in our grandstands.			

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Clubhouse: Bar - General cleanliness affecting all staff & users/visitors (applicable to Roadmap Stage 4, after 19 July 21)	Infection transmission via commonly touched contact surfaces	Door handles & frames, light switches, TV remote controls & window handles to be cleaned after any high-attendance function in the clubhouse. At the discretion of the bar staff such cleaning may also be carried out during an event	Surface sanitiser & disposable paper towels held at the bar	Bar staff (to check regularly)	
	Infection by air borne spray of patrons by bar staff	After 19.7.21 it is no longer mandatory to wear face coverings and is at the discretion of each individual. WRFC have signage in place encouraging visitors to wear face coverings inside the clubhouse, but it is optional			
	People have contaminated hands that could lead to infection transmission	Hand Sanitiser stations remain in place throughout the clubhouse. Signage remains in place reminding visitors to "Please sanitise your hands frequently"		Bar staff (to make regular checks)	
	Bar counter cleanliness	Bar staff to thoroughly wipe down the bar counter prior to any event and at regular intervals thereafter	Surface sanitiser & disposable paper towels held at the bar	Bar staff (to make regular checks)	
Clubhouse: Bar - customers & WRFC	Patron numbers inside the bar	After 19 July there is no restriction on the number of customers inside the clubhouse and there is no requirement for table service			
	Test & Trace records of people entering the clubhouse	After 19 July there is no requirement to keep records of customers inside the clubhouse. WRFC continue to display the NHS Test & Trace QR code signs inside the clubhouse, but customer log-in to our venue is optional.			
	People standing at the bar	After 19.7.21 patrons are permitted to approach and stand at the bar. WRFC would encourage patrons to move away from the bar after making their purchases and signage is displayed on the bar to this end. The yellow/black floor tape exclusion zone remains in place to encourage this		Bar staff (to manage)	
	Standing to drink was not permitted during the "table service only" period	After 19.7.21 patrons are permitted to purchase & consume food and drink whilst standing. There are no longer any restrictions in place at WRFC			
	Entry/exit to clubhouse	After 19.7.21 the previously implemented one way system has been scrapped. All doors now cater for entry and exit movements			

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Clubhouse: Kitchen - WRFC staff	Basic hygiene measures	Hand washing with soap & water or hand sanitiser to be frequently used by kitchen staff.	Hand sanitiser supplied.	Kitchen Staff	Rev9
Clubhouse: Kitchen - customers	Contamination of food & drink - inside & outside served food/drinks	All food will continue to be served in disposable plastic trays & hot drinks in disposable cups.		Kitchen Staff	Rev9
	Condiments (bottles of sauce, salt, vinegar, etc) on outside table next to serving hatch	The table of self-service condiments in large volume bottles will be reinstated after 19.7.21 for customers to help themselves.		Kitchen Staff to monitor	Rev9
Clubhouse: inside toilets	Access route to toilets is through the bar area (Roadmap Stage 4)	Although not a specific requirement, the inside tables will remain positioned to leave a defined clear route to the toilets between tables			Rev9
	Overcrowding of toilets (Roadmap Stage 4)	Although not a specific requirement, the signage previously erected on the Ladies & Gents toilet entry doors stating "Max 2 people in this area at one time" will be left in-situ			Rev9
	Cleanliness of toilets	Bar staff to ensure toilets & hand basins are clean at the start of their shift - clean as required. Bar staff to check toilets & hand basins regularly during their shift & clean as required.	Surface cleanser & disposable paper towels behind bar.	Bar staff (to manage)	Rev9
Clubhouse: outside toilets	Overcrowding of toilets	Although not a specific requirement, the signage previously erected on the Ladies & Gents toilet entry doors stating "Max 2 people in this area at one time" will be left in-situ			Rev9
	Cleanliness of toilets	On matchdays WRFC officials will check & ensure toilets & hand basins are clean at latest 1 hour before kick off. The toilets & hand basins will be checked regularly during the match & cleaned as required.			Rev9



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Player Welfare on Training Days	Pre-training screening of all players & coaches to ensure no player has Covid-19 symptoms	The manager/coach is responsible for checking that all players attending the session are free from symptoms of Covid-19 and that the player is fit to train		Manager & Assistant Manager		Rev9
	Changing rooms - general cleanliness	A Hand Sanitiser station will be provided in each changing room with signage asking "Please sanitise your hands before entering the Changing Room"		Manager & Assistant Manager		
	Changing rooms - players access for changing prior to training	WRFC will continue to recommend that players change in groups: The sinage previously erected stating "No more than 7 to be changing at any one time" is to be left in-situ				Rev9
	Changing rooms - players access for changing after training	WRFC will continue to recommend that players change in groups: The sinage previously erected stating "No more than 7 to be changing at any one time" is to be left in-situ				Rev9
	Changing rooms - toilets, basins & showers (on training nights)	The manager/coach is responsible for: checking & ensuring toliets, hand basins & showers are clean prior to traning (& clean the toilets, basins & showers as required if they are not); After the players have vacated the changing rooms after training themanager/coach will be responsible for a final check/clean of the toilets, basins & showers.	Surface cleanser & disposable paper towels available in clubhouse.	Manager & Assistant Manager to advise when more reqd		Rev9



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Player Welfare on Match Days	Changing rooms - general cleanliness	A Hand Sanitiser station will be provided in each changing room with signage asking "Please sanitise your hands before entering the Changing Room"	Hand sanitiser to be supplied. Signage to be printed	Steward (as appointed for the day to check hand sanitiser)	1	Rev9
	Changing rooms - players access for changing prior to the match	WRFC will continue to recommend that players change in groups: The sinage previously erected stating "No more than 7 to be changing at any one time" is to be left in-situ				Rev9
	Changing rooms - players access for pre-kick off team talk	After 19.7.21 there are no specific restrictions on the number of persons inside the changing room				Rev9
	Changing rooms - players access for half-time team talk	After 19.7.21 there are no specific restrictions on the number of persons inside the changing room				Rev9
	Changing rooms - players access for changing after the match	WRFC will continue to recommend that players change in groups: The sinage previously erected stating "No more than 7 to be changing at any one time" is to be left in-situ				Rev9
	Changing rooms - toilets & basins	A Changing Room Steward is to be appointed on matchdays. This steward's duties are: to check & ensure toilets & hand basins are clean at latest 1 hour before kick off (this steward will clean the toilets as required); The steward is to check toilets & hand basins before half-time & before the final whistle (cleaning as required); After the players & officials have vacated the changing rooms after the match the steward will undertake a final check/clean of the toilets & basins.	Appoint steward. Surface cleanser & disposable paper towels issued to steward on match days.	Steward (as appointed for the day)	incl above	Rev9
	Changing rooms - showers	The Changing Room Steward will also: check & ensure showers are clean at latest 1 hour before kick off (this steward will clean the showers as required); The steward is to check showers before half-time & before the final whistle (cleaning as required); After the players & officials have vacated the changing rooms after the match the steward will undertake a final check/clean of the shower areas.	Surface cleanser & disposable paper towels to be purchased	Steward (as appointed for the day)	incl above	Rev9



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Travel to training - players & coaches	Travel should be encouraged individually to avoid contamination	After 19.7.21 there are no restrictions on travel and car sharing. It is now the responsibility of each individual to assess the risk to themselves and take precautionary measures as they consider appropriate - such as wearing face coverings, opening of vehicle windows to improve ventilation, avoid overcrowding in the vehicle, use of hand sanitiser, etc.	Individuals to assess the risk to themselves for each journey	Players & Coaches	Rev9
Travel to matches - players & coaches	Home matches - travel should be encouraged individually to avoid contamination	After 19.7.21 there are no restrictions on travel and car sharing. It is now the responsibility of each individual to assess the risk to themselves and take precautionary measures as they consider appropriate - such as wearing face coverings, opening of vehicle windows to improve ventilation, avoid overcrowding in the vehicle, use of hand sanitiser, etc.	Individuals to assess the risk to themselves for each journey	Players & Coaches	Rev9
Travel to matches - players & coaches	Away matches - travel should be encouraged individually to avoid contamination	After 19.7.21 there are no restrictions on travel and car sharing. It is now the responsibility of each individual to assess the risk to themselves and take precautionary measures as they consider appropriate - such as wearing face coverings, opening of vehicle windows to improve ventilation, avoid overcrowding in the vehicle, use of hand sanitiser, etc.	Individuals to assess the risk to themselves for each journey	Players & Coaches	Rev9
Travel to matches - club officials & spectators	Away matches - travel should be encouraged individually to avoid contamination	After 19.7.21 there are no restrictions on travel and car sharing. It is now the responsibility of each individual to assess the risk to themselves and take precautionary measures as they consider appropriate - such as wearing face coverings, opening of vehicle windows to improve ventilation, avoid overcrowding in the vehicle, use of hand sanitiser, etc.	Individuals to assess the risk to themselves for each journey	Players & Coaches	Rev9
Travel to matches - players, coaches, club officials & spectators	Away matches - travel may be by coach	After 19.7.21 there are no restrictions to travel on coaches. It is now the responsibility of each individual to assess the risk to themselves and take precautionary measures as they consider appropriate - such as wearing face coverings, opening of vehicle windows to improve ventilation, avoid overcrowding in the vehicle, use of hand sanitiser, etc.	Individuals to assess the risk to themselves for each coach journey	Players, Coaches, Club Officials & travelling Spectator	Rev9

Total No of Stewards: 3

NOTES:

1. This document is "live" and will be updated from time to time, possibly at short notice, as Government/FA guidance changes
2. As our Risk Assessment is updated, the current version will be available on our club website at www.willandrover.co.uk
3. Prior to any home fixture WRFC Football Secretary will contact the visiting club and issue the version of our Risk Assessment current at the time
4. After 19.7.21 the WRFC Covid-19 Officer is available to brief all visiting teams on the current changing room usage protocols and systems operating in the Clubhouse